

**Paper Instrument Acceptance Form**

Record - Notice Transfer of Land Act – Section 104

# Lodgment Details

|  |  |
| --- | --- |
| Customer Code:  |  |
| Date: Click or tap to enter a date. |  |
| Phone number: |  |
| Email: |  |

Do you confirm that all folios of the Register (titles) listed below have been nominated?’☐ Yes

Do you confirm that your customer code is direct debit enabled? ☐ Yes

# Lodgment Summary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lodging Sequence** | **Instrument Type** | **Reference** | **Volume and Folio** | **Nominated** |
| 1 |  |  |  | Choose an item. |
| 2 |  |  |  | Choose an item. |
| 3 |  |  |  | Choose an item. |
| 4 |  |  |  | Choose an item. |
| 5 |  |  |  | Choose an item. |
| 6 |  |  |  | Choose an item. |
| 7 |  |  |  | Choose an item. |
| 8 |  |  |  | Choose an item. |
| 9 |  |  |  | Choose an item. |
| 10 |  |  |  | Choose an item. |

# Request to Accept paper lodgment

The [Registrar’s Requirements](https://www.land.vic.gov.au/land-registration/publications) stipulates all instruments available in an Electronic Lodgment Network (ELN) are to be lodged as electronic Instrument(s); Please accept this paper lodgment because the transaction cannot be lodged using an ELN as the following exemption applies:

|  |
| --- |
| **Reason the Instrument(s) cannot be lodged as electronic Instruments** |
| Choose an item. |

If the reason the Instruments cannot be lodged as electronic Instruments is not listed, please supply a covering letter explaining your request. If you encounter an error message in the ELN you are using meaning you are unable to lodge an electronic Instrument(s), please provide a screen shot of the error message received .

Please refer to the [Electronic submission of paper instruments](https://www.land.vic.gov.au/land-registration/for-professionals/our-electronic-lodgment-program/electronic-submission-of-paper-instruments) for more information on lodging requirements.